

AAST PRESENTER/MODERATOR/DISCUSSANT DUE DATES/TASKS

Oral Presenters:

- Your manuscript is due to the X-CD Platform (where you submitted your abstract, located [here](#)) **AND** to the [JTACS website](#) by **Monday, August 10th**
- Please fill out your disclosure form, bio, upload your photograph, etc. to CadmiumCD by **Friday, August 14th** 11:59 PM CDT
- Your recorded presentation is to be uploaded to CadmiumCD by **Friday, August 28th** 11:59 PM CDT
- Your recorded presentation will be recorded via Zoom and you will then upload the MP4 presentation to the platform. If you do not have a Zoom account or access to one, please contact me at rsass@aast.org
- When you record your presentation, please ensure you are dressed in business casual (please wear the same clothing you will wear during the live Q&A for your presentation), be in front a blank wall, and ensure that your picture is on the upper right-hand corner of the Zoom screen (tutorial here: <https://www.youtube.com/watch?v=WmMSXOQVQs4>)
- Please use the PowerPoint templates provided on the [AAST presenter's page](#)
- **REMINDER:** your recorded presentation will be 10 minutes. Questions and answers will be the remaining 10 minutes and will be live on the day/time of your presentation, after your recorded presentation is streamed live
- Roughly one week before the conference, a CadmiumCD representative will reach out to you to set up a test call to ensure you know how to navigate the system on the day of the event
- All presenters are required to register for the meeting. [Click here to register](#)

Quickshot Presenters:

- Your manuscript is due to the X-CD Platform (where you submitted your abstract, located [here](#))
- Please fill out your disclosure form, bio, upload your photograph, etc. to CadmiumCD by **Friday, August 14th** 11:59 PM CDT
- Your recorded presentation is to be uploaded to CadmiumCD by **Friday, August 28th** 11:59 PM CDT
- Your recorded presentation will be recorded via Zoom and you will then upload the MP4 presentation to the platform. If you do not have a Zoom account or access to one, please contact me at rsass@aast.org
- When you record your presentation, please ensure you are dressed in business casual (please wear the same clothing you will wear during the live Q&A for your presentation), be in front a blank wall, and ensure that your picture is on the upper right-hand corner of the screen (tutorial here: <https://www.youtube.com/watch?v=WmMSXOQVQs4>)
- Please use the PowerPoint templates provided on the [AAST presenter's page](#)
- For your recorded presentation, you will have three (3) minutes to present a maximum of 5 slides (not including the title and disclosure slides). On the day of the event, the discussant will ask two (2) very objective questions, which should take no more than two (2) minutes. You will have one (1) minute to answer your two questions. The moderator will stop you or the discussant if you go beyond the time allotted for your presentation
- Roughly one week before the conference, a CadmiumCD representative will reach out to you to set up a test call to ensure you know how to navigate the system on the day of the event
- All presenters are required to register for the meeting. [Click here to register](#)

Lunch/Add-on Session Presenters:

- Please fill out your disclosure form, bio, upload your photograph, etc. to the platform by **Friday, August 14th** 11:59 PM CDT
- An email was sent to your lunch/add-on session chair. They will decide if your presentation will be pre-recorded or live. They will relay this to you
- If pre-recorded, all sessions are due to be uploaded to the platform by **Friday, August 28th** 11:59 PM CDT
- All presenters are required to register for the meeting. [Click here to register](#)

Moderators, Discussants, Other Presenters:

- Please fill out your disclosure form, bio, upload your photograph, etc. to the platform by **Friday, August 14th** 11:59 PM CDT
- Register for the meeting. [Click here to register](#)
- Additional information regarding what to expect on the day of the event, the link to login to the discussant/moderator/presenter portal, etc. will be sent in the near future

Poster Presenters:

- Please fill out your disclosure form, bio, upload your photograph, etc. to the platform by **Friday, August 14th** 11:59 PM CDT
- You are expected to submit your poster presentation recording (maximum of six minutes) and poster by **Monday, August 24th**. This will be done right within the CadmiumCD platform (see updated instructions [here](#))
- By Friday, August 28th, the Poster Professors will have completed and submitted their questions regarding your poster within the CadmiumCD system
- Once complete, you will receive notification to log back in and answer these questions
- All presenters are required to register for the meeting. [Click here to register](#)

Poster Professors:

- Please fill out your disclosure form, bio, upload your photograph, etc. to the platform by **Friday, August 14th** 11:59 PM CDT
- Poster presenters are required to submit their posters/recordings by Monday, August 24th
- You will receive notification to login to the system, review the posters, and submit your questions by **Friday, August 28th** (instructions will be sent on how to do this)
- All poster professors are required to register for the meeting. [Click here to register](#)