

**AAST Program Directors Subcommittee Phone Conference**

**Monday, December 19, 2022**

**Notes**

Edward Kelly

Nancy Parks

Tom Carver

Alicia Mohr

Annie Moore

Deepi Koganti

Dina Filiberto

Douglas Fraser

Jasmeet Paul

Jason Sciarretta

Jennifer Knight Davis

Lou Magnotti

Jonathan Gates

Mark Falimirski

Mbaga Walusimbi

Mira Ghneim

Nicole Garcia

Niels Martin

Steve Gondeck

Yamuna Carey

Ziad Sifri

Rita Brintenhoff

1. Meet the Mentors Feedback

Dr. Annie Moore asked the Program Directors for feedback on the Meet the Mentors lectures.

* All Program Directors indicated that there really is no good time for the sessions to take place but later in the day seems to work better.
* The Program Directors indicated that one lecture a month would be a good frequency; but no more than twice a month.
* Overall, the Program Directors felt the Meet the Mentors was successful and valuable, but the focus of the overall program needs to be more focused.
	+ What are we using Meet the Mentors for?
* The Program Directors agreed that first year fellows get as much out of the lectures as the second-year fellows, so they would like first year fellows to continue to be invited.
* Program Directors indicated that presenters need to call on fellows and force them to participate.
* The ACS Committee would like Program Directors to help enforce a mandatory “cameras on” policy with their fellows.
* Program Directors indicated they would like a curriculum on a two-year cycle. There are so many important topics that fellows missed because it took place two years ago. If we have new topics every time, some fellows will miss out on that content - 24 great topics, once a month for a two-year cycle.

Program Directors were asked to talk to their fellows to gather feedback to be shared at the January 2023 Program Directors Meeting.

1. Supervision Policy and Guidelines

Dr. Nancy Parks reviewed the supervision policy. Documentation of this process is lacking during site visit review.

* 1. Levels of supervision – Direct, Indirect ({A} but immediately available or {B} home call guidance) and Oversight.
	2. Programs must set guidelines for circumstances and events in which fellows must communication with the supervising faculty member
	3. Phases of supervision –
		1. Beginning of year, direct supervision, complex EGS highest level of activation – level I supervision
		2. All complex general surgery/trauma operations, based on local volume of specific cases – level II A or B supervision
		3. Low to moderate complex EGS/Trauma – level II A or B supervision

The committee discussed having these policies added to the website. In addition, the committee discussed the possibility of sharing best practices from some of the programs that have good documentation on their Supervision process. The Committee considered developing a template or a checklist of elements that need to be included in any supervision policy.

1. Program Spotlight – Baystate Medical Center, Edward Kelly

Power point slides attached.